

海外協定大学一覧（協定書含む）

派遣先大学	国名	受入人数
リバプール大学 University of Liverpool	イギリス	10名以上
ダブリン市立大学 Dublin City University	アイルランド	10名以上
ウィスコンシン大学ミルウォーキー校 University of Wisconsin-Milwaukee	アメリカ	10名以上
カルガリー大学 University of Calgary	カナダ	10名以上
オーストラリア・カソリック大学 Australian Catholic University	オーストラリア	10名以上
アデレード大学 University of Adelaide	オーストラリア	10名以上

※各大学の協定書は次ページ以降に掲載

リバプール大学



Michelle Dwyer (Ms)
Commercial and Quality Director

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14/02/2017

Professor Makoto Imao,
Dean of the Faculty of Law,
The Meijigakuin University,
1-2-37 Shirokanedai,
Minato-ku,
Tokyo 108-8636,
Japan.

Dear Professor Imao,

Further to discussions with your colleagues on 27th October 2016, this letter reaffirms the agreement reached that the University of Liverpool English Language Centre will offer a semester study option in English Language and Legal Studies to ten (10) or more undergraduate students from Meiji Gakuin University. The programme will aim to contain the following strands:

- Language development, including:
 - Developing listening skills and speaking skills in order to help participants use English to communicate better
 - Developing understanding of how to use English grammar for clear written and spoken communication
 - Extending vocabulary knowledge and developing strategies for vocabulary learning
 - Reading a range of different text types and using information from texts to talk and write about topics of interest
 - Improving study skills to become a more independent learner
- Becoming familiar with British culture
- Learning about the UK and EU legal systems with particular focus on England and Wales

Participants will engage in 21 hours of contact time. In addition, participants will undertake 6 hours of guided self-study, bringing the total weekly hours to 27.

The first 5 weeks of study will concentrate on intensive English improvement. During this period, the students will be integrated fully into the University of Liverpool English Language Centre [Activate English](#) Programme (21hrs pw + 6 hours homework and guided self-study)

The morning sessions of Activate English concentrate on general English improvement. The syllabus at all levels includes work in all four areas of language skills, an appropriate grammar and vocabulary component and study skills. The syllabus will vary, dependent upon the level of English of each course participant. Each applicant will be tested on arrival and placed in a class appropriate for his or her needs.

In the afternoons students follow a cultural studies and skills development syllabus, designed to get them using their English through the study of British History, Lifestyle and Culture.

External study visits are incorporated into the Activate English programme.

The final 10 weeks of study will be structured so that the students continue to study in their general English classes every morning and take a bespoke programme of Legal Studies in the afternoons (Monday-Thursday). The legal studies component will consist of lectures and seminars on the organisation of justice and the legal system in Britain and associated visits to places of interest such as Liverpool Crown Court, a barristers' chambers and the office of a solicitor. This will be supported by regular classes in English for Law and relevant topics within Cultural Studies.

There will be a 3 week holiday over the Christmas period.

Included in the course fee is a full range of social activities. Some of these are held in the afternoon and evenings, after class and can include English film screenings, conversation clubs and local visits.

The first group of students expected to take up this offer will commence their studies in September/ October 2019 and this course will run annually until such time as the nominated representative of either party gives notice in writing of the termination of this agreement.

Exact arrangements of the course may be changed up until the point of a signed agreement. Further details of the proposed course can be seen in the proposal dated 7th November 2016.

Yours sincerely




Michelle Dwyer
Commercial and Quality Director
English Language Centre
University of Liverpool
Liverpool
L69 7ZR
United Kingdom

Accredited by the

BRITISH COUNCIL
 for the teaching
 of English in the UK

Course Accredited by

BALEAP
 The global forum for
 EAP professionals

ENGLISHUK  **IELTS™**
 member

ダブリン市立大学



DCU Language Services,
 Dublin City University,
 Dublin 9, Ireland
 Tel: +353 1700 6772 Fax: +353 1700 5011
www.english.dcu.ie

Professor Makoto Imao,
 Dean of the Faculty of Law,
 Meiji Gakuin University,
 1-2-37 Shirokanedai, Minato-ku,
 Tokyo 108-8636,
 Japan.

14 February 2017

Re: Letter of Offer - English Language & Legal Skills Programme.

Dear Professor Imao,

I had the pleasure of welcoming Prof. Higashizawa and Prof. Takahashi to Dublin City University on 28 October last to discuss a possible English Language & Legal Skills Programme for students of Meiji Gakuin University.

Further to this visit I write to you to confirm that we intend to offer the English Language & Legal Skills Programme from autumn 2019 for students, and we will be pleased to welcome students of Meiji Gakuin University Faculty of Law for this programme. Overleaf you will find the proposed specification – below the summary specification points are listed:

General Specification: Programme Summary

A full semester English language and Legal Skills programme for 10 or more students of Meiji Gakuin University Faculty of Law. The programme will likely take place from September 2019 to January 2020 or February 2020. The programme will consist of 90% English training and 10% Legal contents. Attending students will be 2nd year students and have an IELTS equivalent of 4.0. Accommodation will be provided for students at DCU Host Families.

Item	Specification	Detail
General English Classes	20 Hours per week x 18 Weeks	Total – 360 Hours
Legal Skills Module	2 Hours per week (or equivalent) x 18 weeks	Total – 36 Hours
Host Family Accommodation	20 Weeks of Accommodation placement at Host Families	(18 weeks of accommodation during term plus 2 weeks of accommodation during Christmas holidays.
Social Activity Programme	A range of social activities will be offered to students during their programme.	For details see www.english.dcu.ie
Airport Transfers	DCU will arrange airport transfers for students' arrival to Ireland and departure from Ireland.	

The Complete Language Solution

Company registration number: 186835



DCU Language Services,
Dublin City University,
Dublin 9, Ireland
Tel: +353 1700 6772 Fax: +353 1700 5011
www.english.dcu.ie

More exhaustive detail regarding programme specification is available on subsequent pages.

I invite you to review our detailed proposal (overleaf) and to let me know your feedback at your earliest convenience.

We hope to welcome students of Meiji Gakuin University Faculty of Law to DCU for this programme in autumn 2019.

Yours Sincerely,

Mr Niall Martin
Sales Manager

+353 1 7006772 | niall.martin@dcu.ie

The Complete Language Solution

Company registration number: 186835

ウィスコンシン大学ミルウォーキー校



College of Letters & Science

English as a Second Language Programs

December 15, 2016

Professor Makoto Imao- Dean of the Faculty of
Law Meiji Gakuin University
1-2-37 Shirohanedai
Minato-ku, Tokyo 108-8636 Japan

Dear Professor Makoto Imao:

As the Director of ESL Programs at the University of Wisconsin-Milwaukee (UWM), I humbly submit this Letter of Confirmation with the University of Meiji Gakuin for the following services beginning in 2018.

From approximately the 28th of August 2018 until the end of January 2019, UWM will enroll and provide English language support for 10 Meiji Gakuin students. This program will include 1 full semester of ESL classes and two weeks of elective courses during the Winterim to support their language acquisition. The structure of the program and Winterim workshops will include the following:

Structure of Program:

- 1) After arrival on Aug. 28th, students will do the following over the course of three days:
 - a) 2-3 hrs. of diagnostic exams that will place them according to their levels in the IEP.
 - b) learn about new student arrival activities, orientation, support services.
 - c) Complete a campus tour, get student IDs and bus passes, and get into the university online platform and learn how to function as a UWM student.
- 2) The course of study in the four IEP courses for the 2018-19 Meiji Gakuin Program at UWM will be as follows:
 - a) ESL 60: Students in ESL 60 will improve English reading comprehension and vocabulary development. Students will read a variety of academic and non-academic texts. In addition, students will express opinions about the texts through online discussions, blogs, and other interactive media.
 - b) ESL 70: Students in ESL 70 will engage in a variety of communicative activities in order to improve speaking and listening skills. Students will focus on increasing listening comprehension and speaking fluently and accurately. Students will be exposed to listening texts from various popular and academic sources.
 - c) ESL 80: Students in ESL 80 will develop their grammar and writing skills. Students will write on a wide range of subjects, ranging from personal and popular topics of interest to more academic topics.

Curtin Hall 672
P.O. Box 413
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53201-0413
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www.esl.uwm.edu
esl@uwm.edu

d) ESL 90: Students in ESL 90 will interact with their peers to create a product or project that integrates speaking and writing skills. In order to support the acquisition of knowledge to support Meiji Gakuin's pre-law students, instructors will be encouraged to create project-based topics of interest such as: US laws, Government and the Constitution, morality and ethics, information technology and cybercrime, the environment, DNA, artificial intelligence.

Winterim Program:

Elective Courses: For two weeks, from Jan. 7th to Jan. 18th, 2019, Meiji Gakuin students will choose 2 workshops, 4 hours a day for a total of 40 hours of instruction. These elective courses will be part of the additional services offered Meiji Gakuin students who will then pick the two elective courses that they are most interested in. Some possible courses offered are as follows:

- Pronunciation (stress, intonation, reduction, and spelling)
- Advanced Grammar
- Vocabulary Development (idioms, phrasal verbs, and collocations)
- Public Speaking (Power Point/Prezi presentations; clarity, presence, organization, diction, timeliness, audience engagement)
- IELTS Test Prep
- Basics of Academic Research Writing
- Ethics from a Legal and Cross-Cultural Perspective
- Out in the field with the legal profession (visiting courts, lawyers, law library, DNA Forensic consultant)
- Vocabulary Development through a Novel
- History of Wisconsin (learning about Milwaukee, Native Americans, immigrants, food, economy)
- Integrated Skills Development on Global topics: Climate Change, Food Security, Cyberspace

Should you have any questions regarding the program, please contact me. I'd be happy to address any questions or concerns you might have.

Sincerely Yours,



Allegra Troiano- Interim Director

English as a Second Language Program

The University of Wisconsin-Milwaukee

Phone: (414) 229-6660

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カルガリー大学



UNIVERSITY OF CALGARY
English Language Program

English Language Program
EDT 1121, 2500 University Drive NW
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February 3, 2017

Dr. Makoto Imao
Dean of the Faculty of Law
Meiji Gakuin University
1-2-37 Shirokanedai
Minato-ku, Tokyo 108-8636, Japan

RE: Letter of Confirmation

Dear Dean Imao:

The University of Calgary English Language Program is pleased to extend an invitation to students from the Meiji Gakuin University Faculty of Law to participate in an English + Legal Studies program at the University of Calgary. The program on offer is made up of two components: 1) a 15-week open-enrollment English program mixed with other international learners of English, and 2) a five-week closed-cohort program of legal studies and communication skills. The program represents a minimum 425 contact hours of instruction; it is scheduled to commence in September of 2019 and continue thereafter.

All learning components include diagnostic, formative and summative assessments; teaching and learning materials; and a parchment of recognition upon completion. The English Language Program is an accredited member of Languages Canada. All English Language Program instructors are certified by TESL Canada.

Overview:

Group size:	Minimum of 10 participants, maximum capacity of 30 participants
Class size:	Maximum 20 participants per class section
Requirements:	18 years of age or older; IELTS 4.0 or higher
Course Components:	<ul style="list-style-type: none"> A. General English (15 weeks) <ul style="list-style-type: none"> a. Language & Culture (50 hours) b. Grammar (90 hours) c. Reading & Writing (90 hours) d. Speaking & Listening (95 hours) B. Legal Studies - 5 weeks <ul style="list-style-type: none"> a. English for Legal Purposes (60 hours) b. Legal Studies (40 hours)
Accommodation:	Homestay: private room with three meals daily
Dates (tbc):	September 2019 – February 2020.

Thank you for your interest in the University of Calgary. We look forward to welcoming Meiji Gakuin University students to our institution and working with the Faculty of Law in the future.

Sincerely yours,


Yassin Boga
Associate Director, International
Continuing Education

UNIVERSITY OF CALGARY

CONTINUING EDUCATION

オーストラリア・カソリック大学

ACU|international

6 February 2017

Professor Makoto Imao
Meijigakuin University, Graduate School of Law
3-1-5 Takanawa, Minato, Tokyo
108-0074
Japan

Letter of Intent

Professor Makoto Imao,

Australian Catholic University is pleased to offer Meijigakuin University, Graduate School of Law, a program of **General English, Special Focus Classes and English for Law Tuition** commencing in 2019. The program is open to groups of 10 or more students. The students will be selected by Meijigakuin University. The program consist of:

- 16 weeks in the ACU English Language Centre improving General English language, intercultural communication, and English for Law skills. This includes 20 – 25 face-to-face hours per week on an ACU campus (Melbourne and/or Sydney).
- 4 weeks in ACU's Faculty of Law and Business. This includes lectures, workshops, excursions to law courts, parliament and community legal centres, and social activities with ACU domestic law students.

More detailed information, including the program timetable and costs, is included with this letter for your reference. If you require further information please contact our office.

We look forward to working with you in future.

A handwritten signature in blue ink, appearing to read 'Kirk Doyle', is written over a light blue horizontal line.

Kirk Doyle
Associate Director, International Relations and Partnerships
Australian Catholic University

アデレード大学



Professor Makoto Imao
 Dean of the Faculty of Law
 Meijigakuin University
 1-2-37 Shirokanedai
 Minato-ku, Tokyo 108-8636
 JAPAN

10 February 2017

Letter of Confirmation

Dear Professor Imao

This letter is to confirm the University of Adelaide's intention to deliver an English Language & Legal Studies Semester Program for Meijigakuin University for a minimum of ten (10) students, commencing in 2019. The program will be delivered by the University's English Language Centre in conjunction with the University of Adelaide Law School.

This program has been structured to allow students to gradually build their overall English ability, whilst at the same time developing the specific language skills required to succeed in their Legal Studies component, before finishing with an intensive program delivered by some of the Law school's foremost academics. Students can expect a high quality program, with innovative teaching and excellent facilities.

Students will join our General English for Academic Purposes (GEAP) program and will be integrated into a class with students from around the world. The GEAP program is designed to develop and improve student's language ability within the academic context, and is highly rated by our students. Students will study in the GEAP program from Monday to Thursday in weeks 1 to 10.

In addition to their GEAP program in weeks 1 to 10, students will spend each Friday in a specially designed English for Legal Studies program that will assist them in transitioning to their Legal Studies module. In weeks 11 to 13, students will attend daily sessions of the specialised English for Legal Studies program. By focussing on the language and skills needed for the final part of the program, we'll ensure students maximise their learning opportunity, and approach the final module with confidence.

Lastly, students will study three modules within our Law School: Common Law, EU Law and International Law from an Australian perspective. It is proposed that studies will be modularised into three blocks of instruction for a total of 50 hours, running parallel over the three weeks. Such a structure will facilitate overall course coordination, as well as the flexibility to incorporate future innovative learning and teaching strategies within the respective modules. Students will expect to be engaged in innovative learning and teaching. These include, but not limited to seminar-style sessions, collaborative group work, Mock trials, or 'mooting' and Alternative Dispute Resolution practices. To provide further support to students during this time, the ELC will provide 3 hours a week of additional English language tutoring to assist during these legal modules.

Yours sincerely

Ms Joanne Simpson
 Director, Professional and Continuing Education including the English Language Centre

明治学院大学学則（第 66 条抜粋）

第 66 条 学部長は、教授会を招集し、その議長となる。

2 教授会は、次に掲げる教育研究に関する事項を審議する。ただし、第 1 号より第 5 号までの事項については、その決定は大学評議会の承認を得なければならない。

- (1) 学部長候補者の推薦に関する事項
- (2) 教員の任免、留学者の人選等学部の人事（業績審査、職位等）に関する事項
- (3) 学部の予算編成に関する事項
- (4) 学科の設置および廃止に関する事項
- (5) 授業科目の設置および廃止に関する事項
- (6) 入学、編入学、卒業および学位に関する事項
- (7) 学科課程ならびに履修指導に関する事項
- (8) 留学、退学、休学および転学科に関する事項
- (9) 学生の賞罰に関する事項
- (10) 試験に関する事項
- (11) 委託生、科目等履修生および外国人学生に関する事項
- (12) その他学部の組織および運営に関する事項

3 教授会は、学長が次に掲げる事項について決定を行うにあたり意見を述べるものとする。ただし、第 2 号についてはこの限りでない。

- (1) 前項第 1 号から第 11 号に掲げるもののほか、教育研究に関する重要事項で教授会の意見を聴くことが必要と学長が判断した別紙に定める事項
- (2) その他、学長の諮問した全学的事項に関する事項

4 学長は、教授会の意見、決議を参考にすることができる。

明治学院大学自己点検・評価規程

(目的)

第1条 この規程は、明治学院大学学則第1条の2第2項および明治学院大学大学院学則第1条の2第2項の規定に基づき、明治学院大学の建学精神を實踐し、教育研究水準の向上を図り、社会的責務を果たすために、教育研究および管理運営等に関する自らの点検及び評価(以下「自己点検・評価」)の実施について、これを定める。

(委員会)

第2条 前条の目的を達成するために、自己点検・評価運営委員会を置く。

2 自己点検・評価運営委員会委員長は、第1条の目的を達成するため、適宜、小委員会を設置することができる。

(自己点検・評価運営委員会)

第3条 自己点検・評価運営委員会は、教育研究および管理・運営について、点検評価すべき事項と点検評価項目に従って、各研究科、各学部(含む教養教育センター)および事務各部署に於いてなされた点検評価を取り纏め、これを整理する。

2 この委員会は次の委員をもって構成する。

- (1) 学長
- (2) 副学長
- (3) 理事会代表2名
- (4) 各学部(含む教養教育センター)長および法務職研究科長
- (5) 各学部(含む教養教育センター)および法務職研究科代表1名
- (6) 各研究科委員長(法務職研究科委員長を除く)
- (7) 全学共通科目教育機構長
- (8) 学長室長
- (9) 総合企画室長
- (10) 自己点検推進室長
- (11) 宗教部長
- (12) 教務部長
- (13) 学生部長
- (14) 図書館長
- (15) キャリアセンター長
- (16) 情報センター長
- (17) 総合支援室長
- (18) 入試センター長

- (19) 国際センター長
- (20) ボランティアセンター長
- (21) 大学事務局長
- (22) 大学事務局次長
- (23) 横浜管理部長
- (24) 総務部長
- (25) 人事部長
- (26) 経理部長
- (27) 管財部長
- (28) 大学院事務室長
- (29) 校友センター長

- 3 この委員の任期は職務上の委員以外は2年とする。ただし、再任を妨げない。
- 4 自己点検・評価運営委員会が特に必要と認めた場合は、構成員以外の者の出席を求めることができる。
- 5 自己点検・評価運営委員会に、委員長及び副委員長を置く。
- 6 自己点検・評価運営委員会の委員長は学長、副委員長は副学長とし、委員長が委員会を招集し、その議長となる。
- 7 委員会は委員の3分の2以上の出席をもって成立し、出席委員の過半数をもって決する。なお、定足数には委任状も含むものとする。

(事務局)

第4条 各委員会および小委員会の事務局は、自己点検推進室に置き、事務を担当する。

(点検および評価の項目)

第5条 自己点検・評価の項目はつぎに掲げるものを基準とし、その細目については、自己点検・評価運営委員会の定める指針による。

- (1) 大学における建学の精神と教育理念
- (2) 大学および学部学科（含む教養教育センター）の教育目標と教育方針
- (3) 教育活動
- (4) 学生支援
- (5) ファカルティ・ディベロップメント（FD）
- (6) 教育組織・教員組織
- (7) 研究活動
- (8) 教員評価
- (9) 教育研究等環境
- (10) 社会との連携

- (11) 国際交流
- (12) 事務組織
- (13) 管理・運営
- (14) 財政
- (15) 質保証の内部体制

2 大学の中長期計画および年次計画に関する進捗状況の点検・評価を行うものとする。

(点検評価結果の公表)

第 6 条 自己点検・評価の結果は、学長の責任において公表する。

(結果の活用)

第 7 条 本学を構成するものは、個人たると組織たるとを問わず、自己点検・評価の結果をふまえ、積極的にその結果を活用して、教育研究活動の向上を図り、教育研究環境の整備充実を期し、大学の管理運営の改善に資するよう努めるものとする。

(規程の改廃)

第 8 条 この規程の改廃は、自己点検・評価運営委員会および大学評議会の議を経て、常務理事会の承認を得なければならない。

明治学院大学外部評価委員会規程

(設置)

第1条 明治学院大学は、明治学院大学自己点検・評価規程に基づく自己点検・評価結果の妥当性と客観性を高めるため、外部評価を実施する機関として外部評価委員会（以下「委員会」という。）を置く。

(任務)

第2条 委員会は、本学が実施する自己点検・評価の結果について、検証および評価を行い、本学の教育研究等の向上に資する提言をおこなう。

(組織)

第3条 委員会は、10名以内の委員をもって組織する。

2 委員は本学の設置目的について理解のある学外の学識経験者等の中から学長が選考し、委嘱する。

3 委員会には、委員長が必要と認めるときは、委員以外の者を陪席させることができる。

(任期)

第4条 委員の任期は2年とする。但し、委員に欠員が生じた場合の後任者の任期は、前任者の残任期間とする。

2 委員は、再任されることができる。

(委員長)

第5条 委員会には、委員長を置く。

2 委員長は、委員のうちから学長が指名する。

3 委員長は、委員会を招集し、その議長となる。

4 委員長の任期は2年とする。但し、委員長が欠けた場合の後任者の任期は、前任者の残任期間とする。

5 委員長は、再任されることができる。

(守秘義務)

第6条 委員会の委員は、この規程に基づく評価を行う際に知り得た事項のうち、秘すべきとされた事項は、他に漏らしてはならない。

(事務局)

第7条 委員会の事務局は、自己点検推進室に置き、事務を担当する。

(規程の改廃)

第8条 この規程の改廃は、自己点検・評価運営委員会および大学評議会の議を経て、常務理事会の承認を得なければならない。

明治学院大学 FD・教員評価検討委員会規程

(設置)

第1条 明治学院大学は、ファカルティ・ディベロップメント（以下「FD」という）を推進し、同時に教員の教育活動等の評価を組織的に推進するために、FD・教員評価検討委員会（以下「委員会」という）を設置する。

(定義)

第2条 明治学院大学における FD・教員評価とは、大学の教育理念および各学部・学科・教養教育センター・教職課程、各研究科・専攻の教育目標に則した授業内容や教育方法を評価・改善し、教育の質の向上を図る組織的な取組みの総称である。

(任務)

第3条 委員会の任務は次の各号に掲げる事項とする。

- (1) 授業評価アンケートにおける調査内容に関する事項
- (2) 授業改善に繋がる啓発活動全般に関する事項
- (3) 教員の教育活動の評価方法に関する事項
- (4) その他委員会が必要と認める FD および教員評価に関する重要事項

2 委員会は前項の任務を果たすため、下部組織として適宜、部会を設置することができる。

(組織)

第4条 委員会は次の委員をもって構成する。

- (1) 副学長
- (2) 学長補佐（教学改革担当）
- (3) 各学科主任，教養教育センター主任，教職課程主任，および各専攻主任
- (4) 総合企画室長
- (5) 教務部長
- (6) 大学事務局長

2 委員長は副学長がこれにあたり、委員会を招集し、その議長となる。

(事務局)

第5条 委員会および部会の事務局は、総合企画室に置き、事務を担当する。

(規程の改廃)

第6条 この規程の改廃は、委員会の議を経て大学評議会および常務理事会の承認を得るものとする。