

## Career support

### Support for career development

At Meiji Gakuin University, we provide career support via class subjects such as internships as well as extracurricular courses, lectures, and orientations. Included are Faculty of Law extracurricular courses covering national examinations (administrative notary, IT passport, etc.); Faculty of Economics courses to support the obtaining of qualifications including bookkeeper, financial planner and the secretary exam, etc.; Center of Liberal Arts language qualification courses; and civil servant seminars for students aiming to become civil servants, etc. (See p. 33 concerning extracurricular courses and qualification courses.)

The university also has a Career Center, which provides various types of support for job-hunting and career development.

#### Hepburn Career Design Program (Class subjects that contribute to career design)

[Meiji Gakuin University's core curriculum] Life Design 1, Life Design 2, Career Design 1, Career Design 2

[Departmental subjects] There are subjects of this program in the subjects of each faculty and department. The Hepburn Career Design Program is mentioned in the syllabus for these subjects.

### What can students do at the Career Center?

○Students can benefit from Career Center guidance and extracurricular courses concerning employment and career development.

#### Main guidance and extracurricular activities courses

|  |   |
|--|---|
| Career guidance for first and second-year students                   | Internship guidance for first and second-year students, self-understanding course (for first and second-year students), self-discovery course<br>Employment guidance for second-year students, job hunting startup course                                   |
| Career guidance  | Teaching career guidance (for first-to second-year students), introductory civil service guidance (for second-year students), graduate school guidance (for first-to third-year students), employment guidance for those considering long-term study abroad |
| Employment guidance /extracurricular courses for third-year students | Internships and employment guidance, job search step-up courses, MG career courses (e.g. airlines, advertising media, hotels and global careers)  |
| Teacher employment examination                                       | General liberal education, teaching education, professional education courses; essay composition course, personal development course, and a full range of courses for mock exams, guidance, etc.  |
| Civil servant employment examination                                 | Briefings by people in charge of recruitment at government agencies, civil servant mock exams, etc.   |

○Students can obtain career and job-search counseling.

For example, at times like these:

- |   |  |  |
|---|--|--|
| <ul style="list-style-type: none"> <li>• I want to learn about finding a job!</li> <li>• I want to get qualifications!</li> <li>• I want to search for job openings!</li> </ul> | <ul style="list-style-type: none"> <li>• I am a bit worried about my future career...</li> <li>• I lack confidence in my job-application documents</li> <li>• I want to learn how to use the Career Center!</li> </ul> | <ul style="list-style-type: none"> <li>• I am worried about being invited to a job-hunting seminar.</li> <li>• I want to decline a job offer.</li> </ul> |
|---|--|--|

○Students can search for jobs, apply for courses, and make reservations for individual consultations.

Students can browse and search the employment opportunities and internship information that the university receives from companies, social welfare facilities and other organizations. They can also apply for courses on job hunting and make reservations for individual consultations.

○Students can view and borrow books and other materials concerning career development and job search.

Up to two books can be borrowed at a time, and taken from the premises for a period of up to two weeks.

○In the Teacher Training Center (Teaching Career Services Division), specialized counselors (teaching career advisors) handle various consultations related to teacher employment.

#### Career Center

**Shirokane** TEL 03-5421-5162 (Main Building 1F)

**Yokohama** TEL 045-863-2170 (Building 5, 2F)

#### Teacher Training Center (Teaching Career Services Division)

**Shirokane** TEL 03-5421-5896(Main Building 1F)

**E-mail** careerk@mguad.meijigakuin.ac.jp

The Career Center provides various information related to career paths through the "Career Support System."

Examples:

- ◆ Announcement of courses and events offered by the university and reservation application
- ◆ Viewing the university's original information on companies (Job openings, job hunting records of OBOG and senior students, visits records of companies and organizations, etc.)
- ◆ Individual consultations and job placement reservation applications

"Career Support System" →



## ■ Graduate school

Meiji Gakuin University Graduate School comprises twelve majors offered in seven programs: Arts and Letters, Economics, Sociology, Law, International Studies, Psychology, and Business and Law.

### ■ Masters' program, first stage of the Doctoral program, second stage of the Doctoral program

| Programs                                 | Majors                                   | Admission quota for the Masters' program and first stage of the Doctoral program | Doctoral Program second stage admission quota |
|--|--|--|---|
| Graduate School of Arts and Letters      | Major in English Literature              | 10   | 2   |
|  | Major in French Literature               | 8  | 3   |
|  | Major in Art Studies                     | 10   | 5   |
| Graduate School of Economics             | Major in Economics                       | 10   | 3   |
|  | Major in Business Administration         |  | 3   |
| Graduate School of Sociology             | Major in Sociology                       | 10   | 2   |
|  | Major in Social Work                     | 10   | 3   |
| Graduate Law School                      | Major in Law                             |  | 5   |
| Graduate School of International Studies | Major in International Studies           | 10   | 2   |
| Graduate School of Psychology            | Major in Psychology                      | Psychology program: 5  | 4   |
|  |  | Clinical Psychology course: 15   |   |
|  | Major in Education and Child Development | 10   |   |
| Graduate School of Business and Law      | Business and Law major                   | 20   |   |

#### ○ Years of study required for graduation

The Masters' program and the first stage of the Doctoral program require two or more years of study and the second stage of the Doctoral program requires three or more years of study. Students who acquire the required number of credits, submit a thesis or dissertation, and successfully pass the final examination during that period are awarded a Master of Arts degree or a Doctorate, respectively.

#### ○ Entrance examinations

Exams are held in the summer, fall and spring. Some faculties also have internal recommendation-based entrance examinations or early entrance examinations. For details, please see the graduate school website. We plan to post the introduction to the graduate school and the admission examination guide in the middle of May. The Graduate School Office handles inquiries and requests to view or loan past exam questions.

#### ○ Academic advisor

At Graduate School the aim is to prepare a thesis under the guidance of an academic advisor. Registration in classes is carried out after obtaining the permission of an academic advisor.

#### ○ Inter-university course program

This is a program under which students majoring in English literature, French literature, economics, sociology, or social work are able to take certain courses at other universities which have concluded an agreement with our university. Similarly, their students are able to take courses at Meiji Gakuin.

### ■ Non-degree students

In the graduate school, certain courses in the Masters program accept non-degree students after screening. For more information, please contact the Shirokane/Yokohama Graduate School Office.

The Graduate School Office handles all inquiries concerning the graduate school (and non-degree students).

**Shirokane** TEL 03-5421-5180 (Hepburn Building, 2F)

**URL** <https://www.meijigakuin.ac.jp/academics/graduate/>